

## NORTH EALING PRIMARY SCHOOL

The 1<sup>st</sup> Curriculum and Standards Committee meeting was held on Wednesday 18 November 2015 at 6 PM

Venue: The School

<b>Attendees:</b> Sophie Baker (SB) Jackie Blazewicz (JB) Sally Flowers (SF) Debbie Keenan (DK) Daniel Lawrie (DL) Sarah Symes (SS) Liza Webber (LW)  <b>Also in attendance:</b> Judith Anderson (JA) Michael Belsito (MB)	<b>Action</b>
<b>1. Apologies for absence</b> Apologies were received from: Jane Ootam (JO)	
<b>2. Election of Committee Chair</b> DK said that she would be prepared to stand again. <ul style="list-style-type: none"> <li>• DK was proposed by SF and seconded by SS.</li> <li>• A vote was taken and DK was elected unanimously.</li> </ul>	
<b>3. Election of Committee Vice Chair</b> DL said that he would be prepared to stand. <ul style="list-style-type: none"> <li>• DL was proposed by DK and seconded by SF.</li> <li>• A vote was taken and DL was elected unanimously.</li> </ul>	
<b>4. Authorised / Unauthorised absence</b> The absence for JO was authorised.	
<b>5. Declaration of Any Other Business (AOB)</b> SF: Library update.	
<b>6. Declaration of Interest in any Agenda Items</b> There were no declarations of interest in any agenda items.	
<b>7. Agree the minutes of the last Curriculum and Standards Committee Meeting on 17/06/2015</b> These were agreed as a true and accurate record of the meeting and were signed by DK.	
<b>8. Matters arising from the last Curriculum and Standards Committee Meeting on 17/06/2015</b> a) Link Governor required for EYFS. <ul style="list-style-type: none"> <li>• <b><u>Deferred to the next meeting</u></b> at which point there should be additional members of the committee.</li> <li>• <b><u>DK will undertake a visit in the meantime.</u></b></li> </ul> b) AON to update the ICT Policy. <ul style="list-style-type: none"> <li>• Closed.</li> </ul> c) The revised Terms of reference will need to reflect the new Ofsted Framework	<b>Agenda</b>  <b>DK</b>

<p>and the reporting of the work of the committee to the FGB.</p> <ul style="list-style-type: none"> <li>• Closed.</li> <li>• See agenda item 12.</li> </ul>	
<p><b>9. Committee Priorities - Autumn / Spring Terms</b></p> <ul style="list-style-type: none"> <li>• SF reported that the SDP is constantly being updated - currently 28 pages. <ul style="list-style-type: none"> <li>• An abridged version of the school priorities for 2015 - 2016 is being prepared.</li> <li>• This will be used to communicate to the community and the children.</li> </ul> </li> <li>• Focus on the Quality of Teaching</li> <li>• Reporting to Governors: <ul style="list-style-type: none"> <li>○ Autumn - RAISEonline.</li> <li>○ Spring - Qualitative rather than quantitative. Depends on Classroom monitor.</li> </ul> </li> <li>• Budget - meeting the needs of the curriculum.</li> <li>• Communicating school priorities (see above) to the school community.</li> <li>• Writing / development of writing - whole school training day scheduled for 5 January 2016.</li> <li>• Building up the library.</li> <li>• Pupil Premium / Pupil Premium and SEND.</li> <li>• Ensuring the impact of support staff is as effective as possible - training.</li> <li>• Calculation policy.</li> <li>• Boys writing.</li> <li>• Rebalancing the committee.</li> </ul>	
<p><b>10. Phase Reviews - School Monitoring Report</b></p> <p>The School Monitoring Report was pre circulated.</p> <ul style="list-style-type: none"> <li>• SF advised that the report is now linked to Ofsted and the Headteacher's Report - in SEF format.</li> <li>• DK observed that this report was very comprehensive.</li> <li>• The 1 or 2 children that did not pass Phonics in Year 2 are SEN pupils.</li> <li>• Currently based on Unvalidated RAISEonline as validated data will not be available until January 2016.</li> <li>• EYFS data comes from Ealing, the remainder of data comes from RAISEonline.</li> </ul> <p><u>Attainment at Key Stage 1</u></p> <ul style="list-style-type: none"> <li>• In line with National.</li> <li>• Low cohort who had low EYFS results.</li> <li>• The issues were cohort specific and not a trend. <ul style="list-style-type: none"> <li>○ There was an issue of weak teaching which has now been addressed.</li> </ul> </li> </ul> <p><u>Progress from Key Stage 1 to Key Stage 2</u></p> <ul style="list-style-type: none"> <li>• SF stressed that we have been very tough to ensure that there was no inflated data in year 6 - It is important to have accurate data when children arrive at High School.</li> <li>• Expected Progress - Reading <ul style="list-style-type: none"> <li>○ The "National Other" figure (92%) excludes Pupil Premium / Disadvantaged pupils.</li> </ul> </li> </ul> <p>EYFS Baseline Data</p> <ul style="list-style-type: none"> <li>• All base lining was completed by 16 October and sent off.</li> <li>• The results are now back. <ul style="list-style-type: none"> <li>○ Our results are slightly higher than national.</li> </ul> </li> <li>• The coding is explained as:</li> </ul>	

<ul style="list-style-type: none"> <li>○ Red = well below.</li> <li>○ Yellow = below</li> <li>○ Green = on track</li> <li>○ Purple = above</li> <li>● SF acknowledged that there is an issue with the data / program which is being addressed.</li> <li>● This data is not to be used as a predictor.</li> <li>● The data will not be looked at again until they reach the end of KS 2 in 2022.</li> <li>● The biggest issue is the Literacy data.</li> <li>● C. 90% of schools went with Early Excellence.</li> <li>● SF suggested that the main issue will be how things pan out by the end of the year.</li> </ul>	
<p><b>11. Feedback on Curriculum Maps</b></p> <ul style="list-style-type: none"> <li>● DK said that these were clear and concise / simple.</li> <li>● SF stated that these were a starting point to get them out to parents.</li> </ul>	
<p><b>12. Policies / Documents for review:</b></p> <p>a) Terms of Reference</p> <ul style="list-style-type: none"> <li>● It was agreed to approve these as is pending a further review to align them to the new Ofsted Framework. <ul style="list-style-type: none"> <li>○ <b><u>AON to circulate to the committee for comment.</u></b></li> <li>○ <b><u>To FGB for adoption.</u></b></li> </ul> </li> </ul>	<p><b>AON To FGB</b></p>
<p><b>13. Policies / Documents to be reviewed at the next meeting:</b></p> <p>a) Behaviour Policy (Approved by the Headteacher)</p> <p>b) Child Protection Policy (Approved by the FGB)</p> <p>c) EYFS Policy (Approved by the FGB)</p> <p>d) History Policy (Approved by the Headteacher)</p> <p>e) Intervention Policy (Approved by the C&amp;S Committee)</p> <p>f) SRE Policy (Approved by the C&amp;S Committee)</p> <p>g) Science Policy (Approved by the Headteacher)</p> <p>SF said that she is currently reviewing all PSHE policies.</p>	
<p><b>14. Report on Governor Visits</b></p> <p>a) <u>Monitoring and Evaluation.</u></p> <ul style="list-style-type: none"> <li>● The report was pre circulated.</li> <li>● SF and JA both observed that whilst Classroom Monitor does take a lot of time the process is very thorough.</li> <li>● Teachers are very positive about outcomes.</li> <li>● JA pointed out that it allows staff to be a participant in the process.</li> </ul> <p>b) <u>English / Phonics</u></p> <ul style="list-style-type: none"> <li>● The report was pre circulated.</li> <li>● Boys were really engaged in Phonics.</li> <li>● SF suggested in response to the recommendation in the report that it would be better to leave the focus for visits on subject areas rather than year groups which we had done previously.</li> <li>● DK said that this was a really good visit</li> </ul> <p>c) <u>Safeguarding</u></p> <ul style="list-style-type: none"> <li>● SB confirmed that she had completed the Safeguarding visit including the review of the Single Central Record.</li> </ul>	

<p>d) <u>Maths Visit</u></p> <ul style="list-style-type: none"> <li>• DL gave a verbal update on his maths visit - report to follow. <ul style="list-style-type: none"> <li>○ DL looked at 2 maths classes. <ul style="list-style-type: none"> <li>▪ Year 5 Lower Set <ul style="list-style-type: none"> <li>• Phenomenally engaged.</li> <li>• All pupils keen to engage.</li> <li>• Lots of concentration.</li> <li>• Lesson was well differentiated.</li> <li>• It was very clear for children.</li> </ul> </li> <li>▪ Year 1 <ul style="list-style-type: none"> <li>• Lots of enthusiasm.</li> <li>• Differentiation.</li> <li>• All children enjoyed the lesson.</li> </ul> </li> </ul> </li> <li>○ DL looked at Busy Ants and Fluency in Numbers.</li> <li>○ DL also looked at books and marking schemes.</li> </ul> </li> </ul>	
<p><b>15. Any Other Business (as agreed above)</b></p> <p><u>Library Update</u></p> <ul style="list-style-type: none"> <li>• SF confirmed that the allocated Private Fund monies were used to buy some nice books.</li> <li>• The Library software is up and running thanks to Mike Edmonds, Nazli Hussain and EW. We have also had a couple of parent helpers.</li> <li>• The official opening will be at the Christmas Fair on 5 December.</li> <li>• We still need someone to run the library. <ul style="list-style-type: none"> <li>○ Parent volunteers.</li> <li>○ <b><u>DK said that she would put an article in the PCA newsletter.</u></b></li> <li>○ DK also suggested an “advert” in the public library.</li> </ul> </li> </ul>	DK
<p><b>16. Date and time of next meeting:</b>  Wednesday 9 March 2016 at 6 PM - Venue The School</p>	

Meeting closed at 7:20PM