

NORTH EALING PRIMARY SCHOOL

The 2nd Curriculum and Standards Committee meeting for 2014-2015 was held at the school on 04/03/15 at 6 PM

Attendees: Sally Flowers (SF) Debbie Keenan (DK) Jackie Blazewicz (JB) Jane Ootam (JO) Daniel Lawrie (DL) Sophie Baker (SB) Also in attendance: Judith Anderson (JA) Michael Belsito (MB)	Action
1. Apologies for absence Apologies were received from: Vicki Dale (VD) Liza Webber (LW) Sarah Symes (SS)	
2. Authorised / Unauthorised absence The absences for VD, LW and SS were all authorised.	
3. Election of Chair (Due to reconstitution) DK said that she would be happy to stand again. There were no other nominations. A vote was taken and DK was elected unanimously.	
4. Election of Vice Chair (Due to reconstitution) JO said that she would be happy to stand again. There were no other nominations. A vote was taken and JO was elected unanimously.	
5. Declaration of Any Other Business (AOB) There were no declarations of other business.	
6. Declaration of Interest in any Agenda Items There were no declarations of interest in any agenda items.	
7. Agree the minutes of the last Curriculum Committee Meeting on 19/11/2014 These were agreed as a true and accurate record and were signed by DK.	
8. Matters arising from the last Curriculum Committee Meeting on 19/11/2014 a) Terms of Reference to the FGB for adoption. • Closed. b) Terms of Reference to be reviewed in light of the reconstitution. • See agenda item 10. c) Demonstration of Maths Map deferred to the next meeting. • See agenda item 11. d) Date to be agreed for Governor Training on the new SEN Code of Practice. • Closed.	

<p>e) Child Protection Policy to be reviewed at the next meeting.</p> <ul style="list-style-type: none"> • See agenda item 13. <p>f) Literacy Policy deferred to the next meeting.</p> <ul style="list-style-type: none"> • See agenda item 13. <p>g) SMSC Policy deferred to the next meeting.</p> <ul style="list-style-type: none"> • See agenda item 13. <p>h) SF to establish the budget requirements for the new curriculum.</p> <ul style="list-style-type: none"> • SF talked Governors through the key areas: <ul style="list-style-type: none"> ○ Foundation Subjects £ ○ Training £ ○ Embedding Learning Values £ ○ Setting up new year 6 classroom £ ○ Additional staffing for A&T, EAL, Music (2.5 / 3 days per week) £ ○ 1 additional teacher for the additional class £ <p>i) SF/SG to submit a budget request to the Resources Committee.</p> <ul style="list-style-type: none"> • Closed <p>j) JB to speak to the PTA re potential funding.</p> <ul style="list-style-type: none"> • The PTA have agreed to fund: <ul style="list-style-type: none"> ○ Musical Instruments £2K ○ Reading / Phonics £1K ○ EYFS Area (Nursery and Reception) £ ○ Resources Area £ <p>k) SEN Policy to FGB for adoption.</p> <p>l) A schedule of Governor Visits to be arranged.</p> <ul style="list-style-type: none"> • See agenda item 15. 	
<p>9. Communication of the New Curriculum to Parents</p> <p>DK opened by saying that as a parent she needed to know what the children need to know.</p> <ul style="list-style-type: none"> • DK provided SF with a copy of “A guide for parents” from Rising Stars which can also be downloaded as a PDF. <ul style="list-style-type: none"> ○ SF said that this will be very useful. • SF advised that curriculum maps will be available from September. • SF stressed that it is important to balance the volume on information. 	
<p>10. Review / agree the Terms of reference</p> <p>The updated terms of reference were agreed as being a true reflection of the work of the committee. The following changes had been made:</p> <ul style="list-style-type: none"> • Change of name for the committee is now the Curriculum and Standards Committee. • Removal of the Governor Visit guidance as this is now replaced by the new Governor Visit Protocol. <p><u>Approved - to FGB for adoption.</u></p>	<p>To FGB</p>
<p>11. Demonstration of Maths Map</p> <p>JA provided a demonstration of Maths Map.</p> <ul style="list-style-type: none"> • Maths Map is a planning tool. • Maths Map provides lots of resources to teach each set. • Maths Map is being used alongside the Hamilton System. 	

<ul style="list-style-type: none"> • Teachers decide in their PPA session what is required. • SF stated that Maths Map provides everything in one place. • This was trialled with years 3 and 4. The trial started just over 1 year ago. • In addition to the resources that are provided you can also make your own resources. • You can copy resources / use Interactive Whiteboards. • The package also enables more bespoke resources for pupils. 	
<p>12. Phase Reviews - Phase Monitoring Report The Phase reviews were pre circulated.</p> <p><u>Nursery</u></p> <ul style="list-style-type: none"> • DL questioned how progress is measured. <ul style="list-style-type: none"> ○ Progress is measured using a 3rd party package. • SF advised that historically children were base lined within 2 weeks of entry. <ul style="list-style-type: none"> ○ Next year children will be base lined at ½ term. ○ Data is accurate in terms of progress. <p><u>Reception</u></p> <ul style="list-style-type: none"> • The national base line is to be reintroduced. • There are 3 statemented children in Reception. • 1/3rd of children in Reception have not been to our nursery, or anywhere! • There is lots of focus / intervention in EYFS. • We have a very stable team this year. • SEN is monitored very closely. • Boys prefer shared writing where they can get their ideas across. • SB observed that in High School girls still tend to be better writers. <p><u>KS1 / KS2</u></p> <ul style="list-style-type: none"> • DL referred to the leadership section (P23). <ul style="list-style-type: none"> ○ MB advised that one teacher was new to the year group <ul style="list-style-type: none"> ▪ A support plan is in place. • JO observed that progress appears to drop year on year. <ul style="list-style-type: none"> ○ SF said that it becomes more difficult as children progress through the school. • JA pointed out that we will no longer be reporting APS after this academic year. In future we will be referring to Stages. • JO questioned if there were any issues with the new curriculum. <ul style="list-style-type: none"> ○ SF advised that things were pretty positive, although we need to watch Pupil Premium / SEN pupils. ○ There is lots of monitoring through Pupil Progress meetings. • 16 pupils are new to years 5 / 6 with little or no English. <ul style="list-style-type: none"> ○ Despite the fact that these pupils have little or no English their results will be included in our SATS. • JA assured Governors that we know where the gaps are and that there should be no surprises. 	
<p>13. Policies / Documents for review: All policies / documents were pre circulated.</p> <p>a) Mission Statement</p> <ul style="list-style-type: none"> • Approved. • <u>To FGB for Adoption.</u> <p>b) Charging and Remissions Policy</p> <ul style="list-style-type: none"> • Noted 	<p>To FGB</p>

<p>c) Child Protection Policy</p> <ul style="list-style-type: none"> • The intention of the review was to streamline processes and formalise processes for staff. • The policy now contains clear pointers of where to go. • New files are raised for all children when new Child Protection cases are raised. • SF advised that there had been a clear transition from SF to MB. • DK observed that the policy was really clear. • Approved. • <u>To FGB for adoption.</u> <p>d) English Policy</p> <ul style="list-style-type: none"> • Noted. <p>e) Exclusion of Pupils</p> <ul style="list-style-type: none"> • Approved • <u>To FGB for adoption.</u> <p>f) Governor Visit Protocol</p> <ul style="list-style-type: none"> • Approved • <u>To FGB for adoption.</u> <p>g) SMSC</p> <ul style="list-style-type: none"> • SF advised that this policy was not statutory. • Policy includes British Values. • The policy has been to all staff. • SF advised that this aspect was looked for in all observations. • Historically there has been a lack of clarity with SMSC. • JB advised that there are similar requirements within EYFS. • Approved 	<p>To FGB</p> <p>To FGB</p> <p>To FGB</p>
<p>14. Policies / Documents to be reviewed at the next meeting: None</p>	
<p>15. Report on Governor Visits There were no Governor Visit Reports.</p> <p>The committee focused on the key areas, based on the SDP, that Governors should focus on:</p> <ul style="list-style-type: none"> • SEN: AD • Pupil Premium: AD • Learning Values: to be allocated • English: DK and JO • ICT (including coding): to be allocated • Numeracy: DL • EYFS: to be allocated • Child Protection: SB • Safeguarding: SB • Foundation Stage: DK and JO • Finance: AB • Premises: LD • Health and safety: LD <p><u>It was agreed that AON should write to the wider Governing Body to establish volunteers for: Learning Values, ICT, EYFS.</u></p>	<p>AON</p>

16. Any Other Business (as agreed above) There was none.	
17. Date and time of next meeting: Wednesday 17 June 2015 at 6 PM - Venue The School	

Meeting closed at 19:40