

NORTH EALING PRIMARY SCHOOL

The 3rd Resources Committee meeting for 2015 - 2016 was held at 6PM on 16 March 2016.

<p>Attendees: Anna Cox (AC) Lynne Dallow (LD) Andrew Dharman (AD) Sally Flowers (SF) Joanne Gravestock (JG) Shirley Kenworthy - Wright (SKW) Usama Siddiqui (US)</p> <p>Also in attendance: Sarah Gordon (SG)</p>	
<p>1. Welcome</p>	
<p>2. Apologies for absence Apologies were received from: John Popham (JP)</p> <p>No apologies were received from: Andy Beale (AB) Chantelle Ludski (CL)</p>	
<p>3. Authorised / Unauthorised absence The absence for JP was authorised.</p> <p>The absences for AB and CL were not authorised.</p>	
<p>4. Declaration of Any Other Business (AOB) There were no declarations of any other business.</p>	
<p>5. Declaration of interest in any agenda items There were no declarations of interest in any agenda items.</p>	
<p>6. Agree the minutes of the Resources Committee Meeting on 10/02/2016 These were agreed as a true and accurate record of the meeting and were signed by LD.</p>	
<p>7. Matters arising from the Resources Committee Meeting on 10/02/2016 <u>Carried forward to the next meeting.</u></p>	Carried forward
<p>8. Finance</p> <p>a) Budget 2015 - 2016</p> <ul style="list-style-type: none"> • The projected carry forward is currently c. £150K. <p>b) Budget 2016 - 2017</p> <ul style="list-style-type: none"> • The notes from the budget setting meeting on 11 March were pre circulated. <ul style="list-style-type: none"> ○ Funding: <ul style="list-style-type: none"> ▪ Schools Block funding £2,476. ○ Like for Like Budget: <ul style="list-style-type: none"> ▪ The spreadsheet referenced in the notes is provided by Bursarial Services. ▪ There will be an increase in pension contributions in the 2nd half of the year. • SKW pointed out that there were 2 areas where future budgets could be impacted. 	

- The impact of the consultation on fair funding - London schools could lose out.
- The impact of the Chancellor's statements about Academisation of all schools.
- SKW reported that she had met with representatives of the PTA to explain the budget allocation process and the challenges that the school faces.
- SKW then explained the changes to the way that the LA allocates funds:
 - Nursery.
 - Termly basis, which is adjusted termly if there are spaces and budget can be clawed back.
 - Schools Block.
 - This is now based on the 1 October census.
 - High Needs Block.
 - £196K is allocated for the children with Statements / EHCP's.
 - The school is responsible for the first £6K for each child with a Statement / EHCP.
 - We have 15 Statemented children.
 - Pupil Premium.
 - This must be spent on those children registered as Pupil Premium and we need to account for the impact this money has had.
- SF stressed that we can no longer afford to have teachers out of class.
 - SKW added that we just cannot afford UPS teachers out of class.
- SKW added that it will be important to strengthen the Leadership Team by getting class teachers to help up-skill other teachers.
- SF then outlined a number of changes / potential changes - SF assured Governors that she had discussed these changes with HR.
 - An EAL Teacher is moving to an HLTA post at a lower salary - this was at her request.
 - This teacher was offered a classroom teacher role but did not want this.
 - An intervention Teacher (2.5 days per week) has been offered a classroom teacher post.
 - Decision awaited.
 - A cover teacher (2 days per week) has been offered a classroom teacher post.
 - Decision awaited.
 - A cover teacher (TA) in years 3 and 4 has resigned although we will not be able to afford to replace her.
 - A cover HLTA resigned on Saturday.
 - We really need this post.
 - We will try and replace for the summer term.
 - A MFL Teacher who also provides cover (28 hours per week) has got a job here as a NQT.
 - This post will be covered by an Intervention Teacher for 15 hours per week.
- SF also advised that she had approached other members of the intervention team

<p>about cover changes.</p> <ul style="list-style-type: none"> ○ SF has had c. 10 conversations since Monday and that these had been mainly positive. <ul style="list-style-type: none"> ● AD asked what morale is like. <ul style="list-style-type: none"> ○ SF said that she had spoken to all teachers and will be speaking to the support staff so that everyone is aware of the situation. ● JG asked what the minimum resourcing is: <ul style="list-style-type: none"> ○ Early Years 3 per class. ○ Teachers 1 per class. ○ SENCO 1. ● We will have to look at the Big Foot provision - this may last one more year. ● SKW pointed out that other schools have bigger challenges. ● SF suggested that there are some things that probably need streamlining but it will be difficult. ● JG suggested that parents do not understand what the issues are as she has been asked “why do we need a PTA - this is an affluent area”. ● JG added that parents do not understand what the basic structure could be. <ul style="list-style-type: none"> ○ SF suggested updating parents in the newsletter when we have set the budget; this may help to bring them on board for the fund raising initiatives. ● Our projected reserve is c. 2% which seems to be in line with similar schools. <ul style="list-style-type: none"> ○ Ideally we would have 3% or 4%. ● LD questioned the number of Long Term supply teachers. <ul style="list-style-type: none"> ○ These are being replaced by NQTs in September. ● SG stated that we are very lucky to be fully staffed for September. <p>In closing SKW said that we will not have our final figures until after Easter and that she will produce a year by year (15/16 and 16/17) comparison by budget group for the FGB.</p> <p>SKW took the opportunity to thank SG for all the work that she had done on preparing the budget.</p> <p>c) Income generation</p> <ul style="list-style-type: none"> ● SKW / JG confirmed that the PTA is on board for specific projects e.g. the ICT Room, the Mound etc. ● Improving take up of the Breakfast Club and After School Club - further discussions are planned for next week. 	
<p>9. Any Other Business (as agreed above)</p> <p>It was agreed that the following actions should be added to the SFVS return:</p> <ul style="list-style-type: none"> ● Up-skilling the Chair of Resources in budget setting. ● Pursuing alternative sources of funding. ● Looking at income generation options. ● Continue to review the staffing structure. ● Monitor the impact of Academisation. 	

10. Date and time of next meeting:

Wednesday 15 June 2016 at 6PM

Meeting closed at 7PM