

NORTH EALING PRIMARY SCHOOL

The 3rd Resources Committee meeting for 2014 - 2015 was held on Wednesday 18 March 2015 at 6 PM

<p>Attendees: Andrew Dharman (AD) Andy Beale (AB) Anna Cox (AC) Jackie Blazewicz (JB) Jane Ootam (JO) John Popham (JP) Lynne Dallow (LD) Sally Flowers (SF) Usama Siddiqui (US)</p> <p>Also in attendance: Sarah Gordon (SG)</p>	
<p>1. Welcome AB reminded everyone that this meeting was specifically to agree the initial recommendations for the 2015 - 2016 budget. AB explained that a lot of preparatory work had already been done on preparing the budget.</p> <p>SF pointed out that SG has done a significant amount of preparatory work including a 4.5 hour meeting last Friday; this meeting included the LA Bursarial Officer.</p>	
<p>2. Election of Committee Vice Chair US said that he would be interested in standing for the position of Vice Chair.</p> <p>There were no other nominations.</p> <p>A vote was taken and US was elected unanimously.</p>	
<p>3. Apologies for absence Apologies were received from: Chantelle Ludski (CL) Ray Passant (RP) Shirley Kenworthy - Wright (SKW)</p>	
<p>4. Authorised / Unauthorised absence The absences for CL, RP and SKW were all authorised.</p>	
<p>5. Declaration of Any Other Business (AOB) There were no declarations of Any Other Business.</p>	
<p>6. Declaration of interest in any agenda items There were no declarations of interest in any agenda items.</p>	
<p>7. Update: Budget 2014 - 2015</p> <ul style="list-style-type: none"> • AC questioned what the overall spend was for 2014 - 2015. <ul style="list-style-type: none"> ○ SG advised that the 2014 - 2015 budget had not yet been finalised. SG went on to explain the process including Period 12 and Period 13. • SG explained that by moving the R&M contract to the LA has saved c. £47K in the last financial year. 	

- JP pointed out that the reason we tend to get savings in Teacher Salaries is that we have to budget on a worst case basis i.e. that all posts are filled.

8. Budget proposal 2015 - 2016

SF / SG provided some initial context:

- SF pointed out that salaries are high because teachers do not leave and they are therefore on higher than average salaries.
- SG advised that we have 14 statemented children with LSA's (Learning Support Assistants).
 - We have a high number of statemented pupils; by way of example Montpelier only have 5 or 6 statemented children.
- We get some additional funding from the PTA for e.g. Awnings etc.
- AB pointed out that c. 80% of the school budget goes on people and therefore c. 20% goes on non payroll costs.
 - Of the 20% the key components are:
 - Local Authority buy-backs.
 - Repairs and Maintenance / Premises.
 - Curriculum.
 - Rates.
- AB stated that we will need to consider what to do when teachers do leave; do we replace on a like for like basis or do we recruit NQT's.
 - AD said that mentoring will be very important if we decide to follow the NQT route.
- SF said that it was likely that we would lose a few high end teachers over the next 2 / 3 years.
- RF reminded the committee that HLTA's (Higher Level Teaching Assistants) are permitted to cover for class teachers.
- We currently have a couple of members of staff on long term sickness.
- Bigfoot is used to provide for PPA time.
 - We have a good experience with Bigfoot.
 - Bigfoot is relatively expensive.
 - The more PPA time we can provide the more effective the year groups are.
- The Bursarial Officer has suggested that we should be using some of our contingency to fund the trajectory to Outstanding.
- US questioned what happens about salary increases for support staff.
 - SG advised that they are covered by a local (LA) agreement.
- US also questioned what happened about teachers' salary increases.
 - SG advised that these are Performance related.
- The rateable value has been reviewed and has been reduced to £64,125 (down £30K).
- A High Needs child could need support costing say £15K / £20K.
- The school are responsible for the first £6K of any High Needs Childs provision.
 - With 14 Statemented pupils that equates to £84K.
- The focus then turned to the 2015 - 2016 budget.
 - The budget share for 2015 - 2016 is £2,951,019, this represents an increase £144K.
 - The above figure includes Pupil Premium, Statemented children and additional pupils.
 - The above figure however excludes income generation e.g. income generation (lettings).
 - SF and SG said that they have had to take a firmer approach to budget setting for 2015 - 2016.
 - We will receive an additional budget allocation of £18.5K in respect of SEN but not until October.

- SF and SG presented 2 budgets, the first on a like for like basis and the second incorporating the “wish list”.

Like for Like Budget

The committee agreed to recommend the Like for Like budget to the Full Governing Body by utilising £75,921 of the surplus to balance the budget.

- This will leave a surplus of £133,779 (c. 4.4%).

Wish List Budget

The committee then worked through the wish list items.

Interactive Whiteboards

- 3 replacement Interactive Whiteboards for reception classes; the existing ones are 10 years old.
- 1 new Interactive Whiteboard for the new year 6 class.
 - Cost £11k (one off).

Laptops

- 6 additional Dell Laptops to support the increase in pupil numbers in KS2
 - Cost £3.6K (one off).

Booster Classes

- Lots of joiners have no, or limited English.
 - Cost £3,391 (recurring).

Place2Be

- Replacement of the existing Clinical Psychologist service with Place2Be.
- We will now have coverage on 2 days rather than 1.
- CLIPS was costing £16K per annum for 1 day per week.
- Place2Be will cost £26K for 2 days per week.
 - Cost £6,722 (recurring).

Embedding Learning Values

- We have developed our own learning values which are linked to the SDP.
- These materials will be developed for each classroom and public areas. There will also be resources for the public areas.
 - Cost £3K per annum (one off).

New Curriculum and Assessment

- Continue to embed classroom monitor.
- To be demonstrated at FGB next week.
 - Cost £5K per annum (one off).

ICT Upgrade

SG presented a detailed summary to support the upgrade of the ICT infrastructure.

- SG reminded the committee that we have £19.7K of deferred Capital and that we would expect to receive a further £10K in 2015 - 2016 (we received £10K this financial year).
- AB pointed out that without this upgrade the school simply cannot function.
- After approval of this expenditure we will have c. £5K of deferred capital left for the Resources Area; the PTA have already agreed to provide £10K for fitting out costs.

The committee agreed to recommend to the FGB approval of the Wish List budget by utilising £112,607 of the surplus to balance the budget.

<ul style="list-style-type: none"> • This will leave a surplus of £97,093. • The committee also agreed to recommend the proposal to upgrade the ICT infrastructure subject to switching the funding for the IWB's from revenue to Deferred Capital and using the freed up revenue funding for the ICT infrastructure project. <p>AB closed by questioning what we can do to raise with the LA concerns over the budget process.</p> <ul style="list-style-type: none"> • Raise the issues at the Ealing Governors Conference. • Seek election to the Schools Forum. 	
<p>9. Any Other Business (as agreed above) There was no other business.</p>	
<p>10. Date and time of next meeting: Wednesday 10 June 2015 at 6PM</p>	

The meeting closed at 19:50.