

NORTH EALING PRIMARY SCHOOL

Assemblies 2015-2016

Day	Assembly	Venue	Lead
Monday	Whole school 9.05-9.20	New hall	SFI (JA/MBe)
Tuesday	EYFS/KS1 merit 10.40-10.55	KS1 – Old hall	MBe (AHM) & rota
	KS2 year group assemblies	classroom	Year group leader & teachers
Wednesday	EYFS/KS1 Singing 10.40-10.55	Old hall	DGo/NM MBe & rota
	KS2 Singing 1.25-1.45	Old Hall	DGo/NM JA & rota
Thursday	KS2 merit 10.40-10.55	Old hall	JA (PW/MB) & rota
	KS1 year group assemblies	classroom	Year group leader & teachers
Friday	Class 9.05-9.30 (EYFS/KS1 & KS2 - alternate weeks)	Old Hall	SFI & class teachers

PLEASE REMEMBER:-

- ³⁵/₁₇ Teaching staff should check the assembly duty timetables for their assembly responsibilities.
- ³⁵/₁₇ Your class must be sitting in the hall & ready for assembly at the starting time. Please leave your classroom in good time.
- ³⁵/₁₇ Pupils should enter and leave assembly in silence. All staff are responsible for ensuring that this happens.
- ³⁵/₁₇ All staff present in assembly are responsible for the behaviour of the pupils.
- ³⁵/₁₇ Staff should not bring drinks/marking into assembly.
- ³⁵/₁₇ Y1-4 must take coats to the 10.40a.m. assemblies in cold weather, although they should not wear them in assembly.

July 2015